



SPECIAL DISTRICT OFFICE WRITE-IN FILING INFORMATION

Use this form to declare your intent to be a write-in candidate for special district office in Idaho.

Filing Dates and Deadlines

You must submit your complete declaration by 5:00 pm (local time) on the candidate filing deadline. (*§34-1407, Idaho Code*)

All deadlines are at 5:00 pm (local time).

Candidate Filing Deadlines

May Election: March 28, 2025
November Election: September 12, 2025

Withdrawal Deadlines

May Election: April 4, 2025
November Election: September 19, 2025

Completing the Declaration of Candidacy

When completing the Declaration of Intent, be sure to complete all fields and questions. Any incomplete or missing information may void your filing.

Section 1: Office Information

Enter one of the following special district offices.

May Election:

- Auditorium
- Highway
- Hospital
- Library
- Water and Sewer
- Weather Modification

November Election:

- Ambulance Service District Commissioner
- Cemetery
- Fire Protection
- Recreation
- School Trustee

Section 2: Candidate Information

Enter your name as it appears on your voter registration.

A phone number is required and will become publicly available upon request.

Section 3: Registered Address

- This **MUST** be a physical address. P.O. Boxes will not be accepted.
- If your registered address is the same as your mailing address, check the box at the bottom of this section and skip section 4.

Section 4: Mailing Address

- P.O. Boxes are acceptable.
- If your mailing address is the same as your registered address, check the box at the bottom of section 3 and leave this section blank.

Section 5: Homeowner's Exemption

If you or your spouse have claimed a Homeowner's exemption, list the address in this section.

Section 6: Campaign Finance

If your campaign finance contributions or expenditures exceed \$500, you **MUST** create a campaign finance account with the Idaho Secretary of State.

Visit sunshine.voteidaho.gov for more information.



WRITE-IN DECLARATION OF INTENT SPECIAL DISTRICT OFFICE

Candidate Filing Deadline:

May Election: March 28, 2025
November Election: September 12, 2025

Office name Term Length _____

1 Filing for the office of _____

District name _____ Sub-district, zone, seat or position (if applicable) _____

Candidate information

Enter your name as it appears on your voter registration.

First name _____ Middle name _____

Last name _____ Suffix (if applicable) _____

2

Enter your phone number. Phone number _____ Email address _____

NOTE: Your phone number is required and will become publicly available upon request.

Registered address

Must be a street address. P.O. Boxes are not allowed.

Address (not P.O. Box) _____ Unit/Apt # _____

City _____ State _____ Zip _____

My mailing address is the same as my residential address. (If you check this box, then skip section 4)

Mailing address

Provide the address where you receive mail.

Address or P.O. Box _____ Unit/Apt # _____

City _____ State _____ Zip _____

Homeowner's exemption

If you or your spouse have claimed a homeowner's exemption, provide the address.

I or my spouse have claimed a homeowner's exemption. (If no, proceed to section 6)

Address _____ Unit/Apt # _____

City _____ State _____ Zip _____

Campaign finance

Choose only one option.

I have already created a Campaign Finance account and appointed a Treasurer. **Or** If any campaign finance contributions or expenditures reach or exceed \$500, I will create a Campaign Finance account with the Idaho Secretary of State and appoint a Treasurer.

Signature

I, the undersigned, do hereby declare myself a candidate for the office entered above. I certify under penalty of perjury that I possess the legal qualifications to hold said office and that the information on this declaration is true and accurate.

7 Candidate, sign and date here (Required)

X _____ Date (mm/dd/yyyy) ____/____/____

Official Use Only

- Candidate residency verified.
- District requirements verified.
- Homeowner's exemption verified (if applicable).



CERTIFICATION OF WRITE-IN DECLARATION SPECIAL DISTRICT OFFICE

Filing Dates and Deadlines

Candidates must submit a complete declaration of intent by 5:00 pm (local time) on the last day of the candidate filing period. (*§34-1404, Idaho Code*)

All deadlines are at 5:00 pm (local time).

Candidate Filing Deadlines

May Election: March 28, 2025
November Election: September 12, 2025

Withdrawal Deadlines

May Election: April 4, 2025
November Election: September 19, 2025

Instructions for Certification

Upon receipt of both the Declaration of Candidacy and the Petition of Candidacy:

1. **Stamp** or write the date and time of receipt on the front of the Declaration of Intent.
2. **Complete** the fields and statement below.
3. **Transmit a copy of this Certification AND a copy of the Declaration of Intent** to the County Clerk for ballot preparation.

IMPORTANT

1. Verification of the candidate's qualifications should occur immediately upon receipt of the filing. This allows the candidate time to correct any errors in the filing.
2. Certification to the County Clerk should occur upon the verification of the candidate's qualifications. **To assist the County Clerk in election preparation, do not HOLD these until the last day of filing.**

Office name

1

Filing for the office of _____ Term Length _____

District name _____ Sub-district, zone, seat or position (*if applicable*) _____

Candidate name

2

Ballot name _____

Certification

3

I, _____, certify that the qualifications of the candidate listed above have been verified, and that the individual meets the requirements to run for the office indicated above and on the attached Declaration of Intent to be voted on at the Election to be held on the _____ day of _____, 2025.

Clerk of the District, sign and date here (*Required*)

X _____

Date (mm/dd/yyyy) ____ / ____ / ____