

ELMORE COUNTY SHERIFF'S OFFICE LETTER OF INSTRUCTION FOR CIVIL SERVICE
2255 E 8TH N, MOUNTAIN HOME, ID 83647
208-587-2130

DATE:

CASE #

TO THE SHERIFF IF ELMORE COUNTY, STATE OF IDAHO, I AM REQUESTING THAT YOU SERVE THE DOCUMENTS LISTED BELOW:

TO THE FOLLOWING PERSON(S):

AT THE FOLLOWING ADDRESS:

THEIR PHONE NUMBER IS:

HE/SHE IS EMPLOYED AT:

ANY OTHER INFORMATION THAT MAY ASSIST IN SERVING THE ABOVE MENTIONED DOCUMENTS:

YOUR NAME:

YOUR ADDRESS:

YOUR PHONE NUMBER:

YOUR EMAIL:

PLAINTIFF OR PLAINTIFF'S ATTORNEY'S SIGNATURE:

TYPING YOUR NAME ABOVE QUALIFIES AS YOUR SIGNATURE

PLEASE NOTE:

ALL FEES ARE DUE IN ADVANCE. YOU MUST PROVIDE AN ADDRESS WHERE TO SERVE THIS PERSON. WE CANNOT PROVIDE IT FOR YOU. THE ELMORE COUNTY SHERIFF'S OFFICE CANNOT SERVE PAPERS OUTSIDE OF ELMORE COUNTY.