



Elmore County Land Use and Building Department

2280 American Legion Blvd Mountain Home, ID 83647
(208) 587-2142 ext. 502 www.elmorecounty.org

Private Driveway Construction/Inspection Form

Name: _____ Contact Phone # _____

Address of proposed development: _____

Parcel Number(s): _____

Instructions:

- Step 1 If the proposed driveway is taking access off a County road, visit the applicable Highway District for approach permit and approval.
- Step 2 Read driveway construction requirements listed below and fully construct the driveway to serve the proposed development. Existing driveways must fully meet these standards. Contact the local fire department and the Land Use and Building Department if questions arise, particularly if grade issues exist. Driveways will be expected to fully meet grade requirements. Any grading that has a 15% or more slope will require a grading permit application from the Land Use and Building Department.
- Step 3 Complete the construction checklist and provide a signature stating the driveway is fully constructed to meet fire code.
- Step 4 Bring the checklist and signature form to the governing fire department for final inspection and approval. **Do not submit this form to the fire district or request an inspection until the driveway is fully constructed. Please reach out to the Land Use and Building Department to schedule an inspection.**
- Step 5 Once final approval is given, return this form to the Land Use and Building Department so it may be attached to the Building Permit.

Driveway Construction Requirements

Elmore County requires driveway improvements that are safe and passable prior to the issuance of a building permit. The primary reason for this requirement is to be assured road improvements are adequate for fire protection equipment and emergency vehicles to reach the site. Construct the driveway to the standards below and check completion for each construction point listed. Contact your local fire department or the Land Use and Building Department with construction questions.

_____ If driveway is servicing one dwelling/structure the driveway must be 12' wide.

_____ If driveway is servicing 2 dwellings the driveway must be 20' wide.

_____ If driveway is servicing 3-4 dwellings the driveway must be 24' wide.

_____ All driveways must have 10-12" compacted pit run and built with a 2% traverse slope for drainage. An optional 2-3" of compacted ¾" may be added for longevity and desirable surface. Other combinations must be approved by the County.

_____ If driveway is less than 20' wide and longer than 150' in length, turnouts are required.

_____ Fire Turnarounds are required for all driveways and must be located no farther than 150' from the dwelling. *Reach out to the fire department for guidance on turnaround location.*

_____ Horizontal clearance shall not be less than 20 feet. Vertical clearance not less than 14 feet. Trees and brush must be removed as needed along proposed driveway.

_____ Proper drainage must be provided. If applicable, culverts are required at the entrance to the driveway and ditches shall be provided along the driveway. Culvert must be capable of supporting the weight of fire vehicles. Please reach out to local fire department with questions on weight capacity.

_____ Average road grade shall not exceed 10% and no grade shall exceed 15%. Any grading for a road over 10% requires prior approval.

_____ A permanent address sign must be installed at the base of the driveway. Address signs shall be posted in a position to be plainly visible and legible from both directions. Numbers shall be at least 3" in height and contrast to their background.

CHECKLIST MUST BE COMPLETED BY OWNER/BUILDER CONFIRMING COMPLETE CONSTRUCTION OF DRIVEWAY. BY SIGNING, I CERTIFY THE DRIVEWAY FOR THIS PROPOSED DEVELOPMENT IS COMPLETED TO THE ABOVE STANDARDS.

Owner/Builder Signature: _____ Date: _____

THIS SECTION TO BE COMPLETED BY THE FIRE DEPARTMENT

Final Approval- Driveway improvements to the proposed development site are suitable for access by Fire Department equipment.

Conditional Approval- Driveway improvements to the proposed site are temporarily suitable for access by Fire Department equipment, however deficiencies exist. RE-INSPECTION REQUIRED PRIOR TO FINAL OCCUPANCY PERMIT.

Deficiencies: Surface rock required Additional Base Rock Required Turnaround Required Address Signage Needed Turnouts Required Other _____

Other _____

Authority over Fire District _____ Fire Department _____ Date: _____

Contacts:

Fire Department Contacts:

Mountain Home Fire Department 208-587-2117

Mountain Home Rural Fire District 208-587-2117

Oasis Volunteer Fire Department 208-796-2236

Glenns Ferry Fire District 208-599-0000

King Hill Fire District 208-366-2689

2015 IFC Turnaround Examples

