



ELMORE COUNTY LAND USE & BUILDING DEPARTMENT

2280 American Legion Blvd, Mountain Home, ID 83647 – (208) 587-2142 ext. 502

www.elmorecounty.org

Administrative Waiver Application

Date: _____

Property Owner Name: _____

Property Address: _____

Applicant Name (if different than property owner): _____

Applicant Address (if different than property owner): _____

Email address(s) _____

Parcel number: _____

Legal Description : _____

Zoning: _____

Overlay District or zone (if applicable): _____

Waiver Request Details: (Please use addition sheet of paper if necessary) _____

Explanation of Requirement to be Waived: _____

Attachments and Supporting Documents

Please attach the following documents as applicable:

- Site plan or plat plot map
- Photographs, drawings, studies or engineering plans

- Proof of hardship (financial, medical, logistical)
- Correspondence or precedents from similar waivers
- Authorization letter (if representative is filing)
- Property Survey
- Any other supporting documentation

Property Owner Signature: _____

Note: The Director of the Elmore County Land Use & Building Department has the authority to make an Administrative Decision under Title 7 Chapter 3 section 7-3-6 of the Elmore County Zoning and Development Ordinance. The Elmore County Land Use & Building Department has full authority to make and offer interpretations of how the Zoning and Development Ordinance will be implemented and administered.

A list of all proposed uses that require an Administrative Decision are found in Title 7 Chapter 2 of the Elmore County Zoning and Development Ordinance.

This application must be complete, and all fees paid prior to being accepted by the Elmore County Land Use & Building Department. Fees are subject to change by resolution of the Elmore County Board of Commissioners. The Director may request additional information or approval from various agencies.

The Elmore County Land Use & Building Department does not accept faxed applications.

Any party affected has the right to appeal this decision to the Elmore County Planning and Zoning Commission.

Agency Comments & Signatures

Notes for agency signatures.

1. It is recommended that applicants set up appointments with the following agencies once the application is complete with all required information.
2. Agency signature does not guarantee any future approvals.
3. Agencies may attach additional sheets of paper for comment and/or conditions if necessary.
4. Agencies may have additional comments and/or conditions at a later time.

• _____
 Central District Health (or other Sewer District) Sewer Permit (580-6003) Date

Comment: _____

• _____
 Roadway Jurisdiction (MHHD 587-3211) (GFHD 366-7744) (AHD 864-2115) Date

Comment: _____

• _____
 Fire District (MHRFD 587-2117) (Oasis 796-2115) (GFFD 599-0000) (BGRFD 834-2511) (AFD 864-2182) Date

Comments: _____

For Administrative Use Only

File Number: ADD- _____ Fee: \$100 Date Paid: _____

Receipt Number: _____ Date Accepted: _____

By: _____ Tentative Approval Date: _____

Referral Needed: Y / N. If yes, what? _____

Final Approval/Denial Date: _____

Final Approval/Denial Signature: _____