

**COMMISSIONERS MINUTES**

**NOVEMBER 6, 2020**

The Elmore County Commissioners met in regular session on the above date in the Commissioners Room, basement of the Elmore County Courthouse, 150 South 4<sup>th</sup> East, Mountain Home, Idaho.

Present at the meeting were Chairman Al Hofer, Commissioner Bud Corbus and Wes Wootan, Civil Attorney Buzz Grant and Clerk Shelley Essl.

Commissioner Wootan attended via telephone.

Motion by Hofer, second by Corbus, pursuant to Idaho Code 74-204(4)(b), I hereby make a motion to amend the agenda by adding “ADP Tax Filing Agreement and Status Update Regarding COVID-19”. A revised agenda containing the additional agenda item was posted 20 hours prior to the commencement of this meeting.

**HOFER ..... -AYE**  
**WOOTAN..... -AYE**  
**CORBUS ..... -AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to go into Executive Session pursuant to I.C. 74-206(d) – 31-874 to discuss indigent applications. Roll call vote was taken.

**HOFER ..... -AYE**  
**WOOTAN..... -AYE**  
**CORBUS ..... -AYE**

**Motion carried and so ordered.**

Regular session resumed. The following decisions were made as a result of the Executive Session:

K-08-20-04 Motion by Corbus, second by Wootan, to remove from suspension and deny as not the last resource. The applicant was approved Medicaid for the dates of service requested.

**HOFER ..... -AYE**  
**WOOTAN..... -AYE**  
**CORBUS ..... -AYE**

**Motion carried and so ordered.**

K-09-20-03 Motion by Corbus, second by Wootan, deny as the applicant has been approved for Medicaid for dates of service.

**HOFER ..... -AYE**  
**WOOTAN..... -AYE**  
**CORBUS ..... -AYE**

**Motion carried and so ordered.**

NM-10-20-05 Motion by Corbus, second by Wootan, to approve the non-medical application for cremation with a reimbursement order of \$30.00 per month and 50% of taxes refunds as payment.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**                    **Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to approve the Idaho Office of Emergency Management 2020 Sub-Recipient Agreement.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**                    **Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to approve the expenses in the amount of \$232,452.62.

Justice Fund	\$ 50,999.07
Current Expense	\$ 125,986.27
Indigent/Pension	\$ 1,409.50
District Court	\$ 2,077.25
Ambulance District	\$ 6,970.92
Pest Abatement District	\$ 777.44
Drug Court	\$ 1,673.01
Juvenile Tobacco Tax Grant	\$ 411.51
Juvenile Corrections Act Fund	\$ 9,900.00
E-911	\$ 1,223.05
Fair	\$ 209.15
Vessel	\$ 1,561.82
Extrication	\$ 777.75
Solid Waste	\$ 21,913.83
Fair Capital Improvement	\$ 6,562.05

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**                    **Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to attend a final walk through for the fairground upgrade project and then go to lunch.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**                    **Motion carried and so ordered.**

Regular session resumed in the commissioners meeting room. Commissioner Wootan joined the meeting.

Motion by Wootan, second by to Hofer, to approve and authorize Chairman Hofer to sign the ADP Tax Filing Agreement.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Central District Health Representatives Russ Duke and Betty Nettleton gave the board a COVID-19 status update.

Motion by Hofer, second by Corbus, to approve the Certificate of Residency applications.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Election Deputies Julie Kennedy and Vivian Garcia provided the November 3, 2020 general election canvass to the board.

Motion by Corbus, second by Wootan, to approve the canvass of the November 3, 2020 General Election.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

The monthly Elected Officials meeting was held. Treasurer Amber Sloan, Assessor Josh Dison and Sheriff Mike Hollinshead gave their updates.

Heather Reynolds and Clerk Essl discussed a proposal to purchase a module for processing benefits through the ADP payroll system.

Motion by Hofer, second by Corbus, to approve the purchase of the ADP benefits module in the amount of \$10,032.00.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to authorize Sheriff Hollinshead to retire the service weapon for Court House Security Supervisor James Durham.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to approve tax cancellations in the amount of \$2,939.28.

**CORBUS** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**HOFER** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Wootan, to suspend the reading of Resolution No. 778-20 and refer to it in title only.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Wootan, to approve Resolution No. 778-20 Amending the Compensation or Pay Rate of Designated Employees.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Corbus, second by Wootan, to approve the Sheriff’s Office Organizational Chart dated 11/4/2020.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Wootan, with the approval of the Sheriff’s Organizational Chart, Human Resources is authorized to move forward with adding the special incentive pays, effective for November payroll, with no back pay.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to adjourn.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

**/S/ ALBERT HOFER, Chairman**

**ATTEST: /S/ SHELLEY ESSL, Clerk**