



ADDRESS ASSIGNMENT APPLICATION
ELMORE COUNTY E-911
525 E JACKSON ST.
MOUNTAIN HOME, IDAHO 83647

208-587-2142 EXT. 1265 FAX 208-587-2159 E911@ELMORECOUNTY.ORG

NAME _____ DATE _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ CELL NUMBER _____

E-MAIL _____ FAX NUMBER _____

LOCATION OF STRUCTURE: TOWNSHIP _____ RANGE _____ SECTION _____

LOT _____ BLOCK _____ SUBDIVISION _____

TYPE OF STRUCTURE (CHECK THAT APPLY): NEW EXISTING RESIDENTIAL
 MANUFACTURED HOME GARAGE STORAGE COMMERCIAL OTHER _____

I AM PROPERTY (CHECK ONE): OWNER RENTER BUILDER REALTOR

SIGNATURE _____

The following items must be attached to this application.
See information on back of this page

1. Proof of the applicant's proprietary interest in the property e.g., proof of ownership, rental agreement, building permit.
2. A parcel map or subdivision plat map. The location of the structure must be indicated as accurately as possible on the map. If you have GPS coordinates, include them with the application.
3. A vicinity map showing the location of the property with distances to the nearest street, intersection or PLSS section line shown clearly.

ADMINISTRATIVE USE ONLY	
ADDRESS ASSIGNED:	_____
DATE ASSIGNED _____	BY _____ DATE NOTIFIED _____
Information Added to: Activity log	_____
MSAG: Community _____	Update List _____
Map Data _____	Maps _____
Other _____	_____
Notes _____	_____

COMPLETE THE ADDRESS ASSIGNMENT APPLICATION

Dear Applicant,

The information you provided in this application will be used to determine an “address”. This address is convenient for a variety of reasons. It may save your life. Your address will be based on the Elmore County Enhanced 911 grid system which will help emergency personnel locate your home easily.

We need to assign you an address that shows your location precisely. We ask that you provide us with the following information so we can accurately assign an address. Please provide all the requested information. The only information considered optional is “cell phone”, “e-mail”, and “fax”.

“Location of Structure” is intended to be a brief but detailed description of where the property is located. **Example: *Dwelling fronts North on the South side of Baseline Road, 350’ from Someday Dr., or property is Lot 14 Block 2 Holiday Subdivision #6.***

ITEMS TO ATTCH TO APPLICATION

IN MANY CASES A PARCEL MAP OBTAINED FROM THE ELMORE COUNTY ASSESSORS OFFICE WILL SERVE AS A VICINITY MAP AND PROOF OF OWNERSHIP.

1. Proof of the applicant’s ownership/proprietary interest in the property.

This can be any of the following: Proof of ownership (deed, bill of sale, sales agreement, rental agreement, building permit).

2. Parcel Map or Subdivision Plat

Parcel map may be obtained from the Elmore County Assessors Office for a small fee. Subdivision plats (copies) may be obtained from your developer, building contractor or the Elmore County Recorders Office. **Place an “X” on the map you provide where the dwelling will be located, indicate the direction it will face and the street it fronts.**

3. Vicinity Map

This map must show the location of the property, with distances to nearest street, intersection, or PLSS (Township, Range, Section) line shown. A vicinity map displays your property in conjunction with other adjacent properties, streets, and/or roads. Vicinity maps may be obtained from the Elmore County Assessor’s Office.