



**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Wootan, to go into Executive Session pursuant to I.C. 74-206(d) – 31-874 to discuss indigent applications. Roll call vote was taken.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Regular session resumed. No decision was made as a result of the Executive Session.

Motion by Wootan, second by Corbus, to suspend the reading of Resolution No. 640-17 and refer to it in title only.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Wootan, second by Corbus, to approve Resolution No. 640-17 Termination of the Burn Ban.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

**RESOLUTION NO. 640-17**  
**(2017 Termination Resolution - Burn Ban Ordinance)**

**ON THIS 22ND DAY OF SEPTEMBER, 2017, THE ELMORE COUNTY BOARD OF COUNTY COMMISSIONERS (“BOARD”) HEREBY RESOLVES THE FOLLOWING:**

**WHEREAS**, the Board implemented and passed the Open Fire Ban and Burn Permit Ordinance, on September 10, 2012, as Ordinance No. 2012-02 (“Fire Ban Ordinance”).

**WHEREAS**, the Fire Ban Ordinance was implemented for the year 2017, on June 9, 2017, by that Implementation Resolution of the Burn Ban Ordinance (“Implementation Resolution”); and

**WHEREAS**, the Board has determined that conditions within Elmore County are such that the ban on Open Fire, as defined in the Fire Ban Ordinance, is no longer necessary and the Board desires to terminate the ban on Open Fire pursuant to this 2017 Termination Resolution – Bun Ban Ordinance; and

**WHEREAS**, pursuant to Idaho Code § 31-828, boards of county commissioners have the power and authority “[t]o do and perform all other acts and things required by law not in this title enumerated, or which may be necessary to the full discharge of the duties of the chief executive authority of the county government.”

**NOW, THEREFORE, IT IS HEREBY RESOLVED THAT UPON THE EFFECTIVE DATE OF THIS RESOLUTION:**

The Board hereby rescinds the Implementation Resolution and removes the ban on Open Fire under the Fire Ban Ordinance. This Termination Resolution only rescinds the Implementation Resolution and any and all other restrictions regarding open fire within Elmore County, as may be restricted by other local ordinances, state or federal law, shall remain in full force and effect.

This Termination Resolution is dated and is made effective as of this 22nd day of September, 2017 (the “Effective Date”).

**ELMORE COUNTY COMMISSIONERS**  
**/S/ ALBERT HOFER, Chairman**  
**/S/ FRANKLIN L. CORBUS, Commissioner**  
**/S/ WESLEY R. WOOTAN, Commissioner**  
**ATTEST: /S/ BARBARA STEELE, Clerk**

The monthly department head meeting was held.

Steve Dye, Probation Services, appeared. The juvenile probation caseload has remained somewhat low, but is beginning to increase. The juvenile community services supervisor resigned. He posted the job but has not received any applications yet. Adult misdemeanor caseload is also somewhat low. Drug Court has picked up. They have thirty one participants, with five of them being inactive. They also have several pending participant cases. The Drug Court probation officer will be graduating from the POST Academy today. Juvenile detention cost with Ada County have increased from \$95.00 per day to \$216.00 per day. This will cause a huge impact to his budget, so instead of contracting with Ada County they will utilize detention services with Canyon County for \$160.00 per day and there is already a contract in place. Also, Twin Falls County will be used as a back-up at \$150.00 per day.

Motion by Wootan, second by Hofer, to approve and sign the Agreement for Drug Testing Services with Redwood Toxicology.

**HOFER ..... -AYE**  
**WOOTAN ..... -AYE**  
**CORBUS ..... -AYE**

**Motion carried and so ordered.**

Traci Colton, Veteran Services Officer, appeared. She attended the annual service officer training conference and got a lot of great information. She had the VetraSpec program downloaded to her computer so veterans can fill out applications and sign documents electronically. She is continuing to work on outstanding claims and has contacted several claimants to work on finalizing the paperwork. She has had a steady flow of clients needing assistance. She has met with several client at their homes, as they are homebound and is rearranging her schedule to meet with clients who need afternoon appointments. Since the last meeting she has assisted forty two veterans, spouses and/or family members on specific VA issues.

Deb Ireland, Landfill Supervisor, appeared. The Department of Environmental Quality (DEQ) will conduct an inspection on October 27<sup>th</sup> at the Bennett Road landfill and will also visit the Glens Ferry dump just to see what is going on there. Western States CAT came to the site to service the backhoe. The primary air filters that were needed have been on back order, so she was able to get two from NAPA in Boise. CAT will need to give a credit for the filters when they bill for the service call. She received a check from United Metal in the amount of \$1,093.20. The burn ban has been lifted so Commissioner Wootan told her to burn the brush pile.

Brian Chevalier, Pine EMS, appeared. The generator has been installed and is fully operational. He received the grant contract from State EMS and are waiting on the funding before he orders the AED. The new ambulance may be done and delivered by December. The new EMT's have been working and the drivers have been helping to cover shifts. EAS had a skilled training day on August 26<sup>th</sup> with three people showing up. The St. Luke's Simulation Team had to cancel the September 9<sup>th</sup> training in Pine and is working on rescheduling. There are several EMS conferences coming up over the next few months. They had four total runs for the month.

Jim Torbert, Pest Abatement, appeared. He has een working on training on the base to help with trapping and spraying for mosquitos and the community has really been participating. He has been doing maruyama applications for larviciding. He participated in the Mormon cricket and grasshopper bait program led by the Department of Agriculture. He fogged a total of 2,304 acres in three months.

Beth Bresnahan, Land Use and Building Department Director, appeared. They have been very busy this month. They have issued thirty residential permits and one Ag exempt permit. They also have five pending building permits. They have five new cases for code enforcement, twenty five are active and several have been resolved. She will be attending GIS training the first week of October.

Motion by Hofer, second by Corbus, to approve the third amendment to the Professional Services Agreement for County Economist with PNW Economics LLC.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Wootan, to approve the first amendment to the Professional Services Agreement for County Surveyor with WHPacific.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to approve the first amendment to the Professional Services Agreement for County Planner with WHPacific.

**HOFER** ..... -**AYE**  
**WOOTAN** ..... -**AYE**  
**CORBUS** ..... -**AYE**

**Motion carried and so ordered.**

Bill Richey, Military Liaison, appeared. He attended the Department of Water Resources meeting regarding the status of the Air Force Base water acquisition project. A water testing project was being done at Strike Marina. They will be advertising for a design build operator and should be breaking ground by this time next year. The City of Mountain Home and the Air Force signed a temporary five year lease on the railroad project so the city can start to promote the area for industrial businesses while they work out the purchase of the 4.25 miles of railway by the city. Air Force Appreciation Day was a big success. The parade began with a fly-over by one F-15 and two A-10 aircrafts. The air show at Gowen Field will be held on October 14<sup>th</sup> and 15<sup>th</sup>, which will feature performances by the Thunderbirds and also the Snowbirds from Canada. The Mountain Home Air Force Base will host an air show in June 2018.

Christy Accord, Glens Ferry Economic Development, appeared. She met with some businesses in Glens Ferry. The River Deli has been sold and it is in the works to open a mexican restaurant in that location. Alley Cat pizza also opened. She will meet with them to see if this will be just a seasonal business or an all year establishment. The Small Business Association has an upcoming meeting where they will hold a marketing class and she has twenty local businesses signed up for the class. She is in the process of having the tourist billboards moved from the park and the chamber to the gas stations so they will be seen by more traffic. Other tourist billboards will also be put up throughout town. She would like to attend the Roger Brooks seminar in Twin Falls so they can update him on the Glens Ferry area and see if they can get some direction on improving tourism in the Glens Ferry area. The cost is \$500.00 and she is working out diving this cost between Elmore County, the City of Glens Ferry and Glens Ferry Chamber of Commerce.

Brad Stokes, Extension Educator, appeared. The program assistant position has been posted. The new Eat Smart Idaho community nutrition advisory will start on October 9<sup>th</sup>. He attended a faculty meeting for the southern district that was very informative. He ordered his new truck for the department and is looking into some used vehicles for the 4-H department.

Alan Roberts, Extrication Department, appeared. Calls have been low this month. They had a trainer from Hurst tools come in and hold a two day advanced extrication training class where they were able to utilize the concrete wall and guide wires they had installed for training purposes. The Glenns Ferry extrication team also participated in the training.

Heather Reynolds, Human Resources Manager, appeared. She will be sitting in on the interview process with the Extension Educator for his positions. The interviews will be scheduled for some time after October 4<sup>th</sup>. It has come to her attention that some employees are having IT issues and feel that IT support just coming once a week is not enough and employees are getting frustrated with having to wait for their issues to be fixed.

The monthly elected officials meeting was held.

Sheriff Mike Hollinshead and Lieutenant Gavin appeared. His patrol officers will be going to twelve hour shifts, and he will meet with the payroll clerk to go over how to fill out time sheets properly. He requested an increase in the SILDS line item to cover a second part time person. His line item for prisoner travel and transport is way over budget also as they have been doing a lot of out of state extrication warrants.

Treasurer Amber Sloan appeared. She has been working on a public administrator case she is handling. The property will be posted for auction at the end of the month with a starting price of \$10,000.00. Her office is working on collecting 2014 past due taxes and they are preparing for the current tax drive for next month.

Sheriff Hollinshead requested an executive session to discuss a personnel issue.

Motion by Hofer, second by Wootan, to go into Executive Session pursuant to I.C. 74-206(b) to discuss a personnel issue. Roll call vote was taken.

**HOFER ..... -AYE**  
**WOOTAN..... -AYE**  
**CORBUS ..... -AYE**

**Motion carried and so ordered.**

Regular session resumed. No decision was made as result of the Executive Session.

Ms. Reynolds discussed the possibility of making the Veteran Services Officer a full time position by utilizing her as an assistant in the Human Resources Department doing purchasing and grant writing.

Motion by Hofer, second by Corbus, to adjourn for lunch.

**HOFER ..... -AYE**

**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

Regular session resumed.

Motion by Hofer, second by Wootan, to approve the minutes for June 16, 2017, June 23, 2017, June 29, 2017 and July 14, 2017.

**HOFER**..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to approve the expenses in the amount of \$174,819.50.

**HOFER**..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Wootan, to approve the liquor license name change from KeyMart to A1 Fix It.

**HOFER**..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Wootan, to approve the Certificate of Residency applications for Caiden D. Ash, Adrie E. Blanksma, Jazlyn J. Cristobal, Chaise G. Debose, Valeria Juarez Madrigal, Morgan H. McCall, Elisabeth J. Price, Seth T. Rose and Chole C.I. Chavez.

**HOFER**..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

Motion by Wootan, second by Hofer, to suspend the reading of Resolution No. 641-17 and refer to it in title only.

**HOFER**..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

Motion by Wootan, second by Hofer, to approve Resolution No. 641-17 Adoption of Elmore County Privacy Policy.

**HOFER**..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

**RESOLUTION NO. 641-17**

**RESOLUTION ADOPTING THE PRIVACY POLICY - ELMORE COUNTY:**

At a meeting of the Elmore County Board of Commissioners, State of Idaho, on the 22nd day September 2017, the following Resolution was adopted, to wit:

**WHEREAS**, Elmore County (the “County”), acting through its Board of County Commissioners (“Board”), pursuant to Idaho Code §§ 31-601 and 31-604 has the authority to effectively carry out the duties imposed by the provisions of the Idaho Code and Constitution; and

**WHEREAS**, the Board, pursuant to Idaho Code §§ 31-802 and 31-828 has the authority to establish policies and procedures affecting the County necessary for the County to operate; and

**WHEREAS**, the Board desires to approve and adopt a privacy policy for the county.

**BE IT THEREFORE RESOLVED**, that the Elmore County Board of Commissioners approves and adopts the **PRIVACY POLICY - ELMORE COUNTY**, a copy of which is attached hereto as Exhibit A and made a part hereof.

**IT IS FURTHER RESOLVED** That the Privacy Policy – Elmore County shall be effective as of the date hereof.

**APPROVED AND ADOPTED** this 22nd day of September, 2017.

**ELMORE COUNTY COMMISSIONERS**  
**/S/ ALBERT HOFER, Chairman**  
**/S/ FRANKLIN L. CORBUS, Commissioner**  
**/S/ WESLEY R. WOOTAN, Commissioner**  
**ATTEST: /S/ BARBARA STEELE, Clerk**

Exhibit A  
**PRIVACY POLICY – ELMORE COUNTY**

Elmore County as a political subdivision of the State of Idaho is a governmental entity that conducts public business. Under Idaho Public Records Law, all writings that contain information relating to the conduct of the public’s business are considered public record and are generally available for public review, although certain record are exempt from public review. Elmore County protects the privacy and confidentiality of personal information contained in county records as prescribed by law.



Your privacy is very important to us. Accordingly, we have developed this Policy in order for you to understand how we collect, use, communicate, disclose, and make use of personal information. Please review the following information in regards to our Privacy Policy.

- Before or at the time of collecting personal information from you, we will identify the purposes for which information is being collected.
- We will collect and use the personal information solely with the objective of fulfilling those purposes specified by us and for other compatible purposes, unless we obtain the consent of the individual concerned or as required by law.
- We will only retain personal information as long as necessary for the fulfillment of those purposes.
- We will collect personal information by lawful and fair means, and where appropriate, with the knowledge or consent of the individual concerned.
- We will protect personal information, by reasonable security safeguards, against loss or theft, unauthorized access, disclosure, copying, use or modification.
- We will make readily available to customers information about our policies and practices relating to the management of personal information.

We are committed to conducting our business in accordance with these principles in order to ensure that the confidentiality of personal information is protected and maintained.

Motion by Hofer, second by Wootan, to approve the Pest Abatement District Expenses in the amount of \$4,426.37, payable to Grouse Mountain Lodge-\$457.32, Elmore County-\$46.33, Office Value-\$9.80, Express Services, Inc-\$1,714.91, Adapco-\$2,180.20 and BOE-\$17.81.

**HOFER ..... -AYE**  
**WOOTAN ..... -AYE**  
**CORBUS ..... -AYE** **Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to approve the Ambulance District Expenses in the amount of \$185.40, payable to Elmore County-\$45.20 and RTI-\$140.20.

**HOFER ..... -AYE**  
**WOOTAN ..... -AYE**  
**CORBUS ..... -AYE** **Motion carried and so ordered.**

Motion by Hofer, second by Corbus, to approve the 2017 Office of Emergency Management Sub-recipient agreement.

**HOFER ..... -AYE**  
**WOOTAN ..... -AYE**  
**CORBUS ..... -AYE** **Motion carried and so ordered.**

Motion by Hofer, second by Wootan, to add to the agenda the contract with Steven Dye for Probation Services.

**HOFER** ..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

Motion by Hofer, second by Wootan, to approve and sign the addendum to the contract for Steven Dye for probation services.

**HOFER** ..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

A public hearing was held regarding opening the 2017 budget to make adjustments to Current Expense, District Court and Ambulance District. No public was present and the hearing was closed.

Motion by Wootan, second by Corbus, to suspend the reading of Resolution No. 642-17 and refer to it in title only.

**HOFER** ..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

Motion by Wootan, second by Corbus, to approve Resolution No. 642-17 Open Budget to Amend the Budget for Current Expense, District Court and Ambulance District.

**HOFER** ..... -**AYE**  
**WOOTAN**..... -**AYE**  
**CORBUS**..... -**AYE**

**Motion carried and so ordered.**

**RESOLUTION NO. 642-17**

**A RESOLUTION AMENDING THE BUDGET OF THE ELMORE COUNTY GOVERNMENT TO PROVIDE CONTINUING FUNDING AND ADJUST FOR CHANGES IN SPENDING PRIORITIES.**

**WHEREAS**, The Board of Commissioners of Elmore County have the authority and duty under Article XVIII, Section 6 of the Idaho Constitution and Title 31, Chapter 6 of the Idaho Code to provide funding operations of the Government of Elmore County for expenditure of those funds; and

**WHEREAS**, public hearing was held on September 22, 2017 at the hour of 2:00 p.m., pursuant to proper notice published in the Mountain Home News, a newspaper of general circulation; and

**WHEREAS**, all changes and modifications have been made by the Board of County Commissioners pursuant to comment and discussion at the public meeting; and

**WHEREAS**, The Board considered this adjustment to the 2017 County budget during a regular session on September 22, 2017, and the need to amend the County budget has been satisfactorily demonstrated to the Board of Commissioners.

**IT IS HEREBY RESOLVED:**

**Current Expense:**

Increase expense line item 100.405.02.089.00 Commissioners Professional Services from \$40,000.00 to \$85,000.00 due to unanticipated expenses.

Increase expense line item 100.416.02.057.00 Public Defender contract from \$564,000.00 to \$603,110.00 due to unanticipated expenses.

Increase expense line item 100.416.02.167.00 Conflicts from \$55,000.00 to \$65,000.00 due to unanticipated expenses.

Increase revenue line item 100.300.00.098.00 Transfers In from \$347,294.00 to \$392,294.00 to cover unanticipated expenses for Commissioners Professional Services (\$45,000.00).

Increase revenue line item 100.300.00.112.00 Public Defender Grant from \$25,000.00 to \$74,110.00 due to unanticipated revenue.

**District Court:**

Create revenue line item 126.326.00.131.00 Grant Revenue \$3,584.00 for unanticipated grant funds received.

Create expense line item 126.486.02.043.00 Grant Expenses \$3,584.00.

**Ambulance:**

Increase expense line item 129.429.01.001.01 Ambulance from \$38,148.00 to \$40,801.00 due to unanticipated expenses.

Increase revenue line item 129.329.00.104.00 Reimbursements from \$53,504.00 to \$56,157.00 due to unanticipated reimbursements.

**Planned Development:**

Increase line item 657.857.00.003.09 Cash Carried Forward to \$41,187.13.

Increase line item 657.957.02.100.00 PC/PUD/PUDD expenses to \$41,187.13.

**Justice Fund:**

Create expense line item 190.488.02.039.00 Camera Equipment, Jail budget, in the amount of \$28,362.00.

Increase revenue line item 190.390.00.098.00 from \$1,261,662.00 to \$1,290,024.00 to create a Camera Equipment line item in the jail budget.

**PASSED**, at a regular meeting of the Elmore County Board of Commissioners in the County of Elmore, State of Idaho, held on the 22<sup>rd</sup> day of September, 2017, upon which roll call vote was duly taken and said Resolution duly passed by a unanimous vote.

**ELMORE COUNTY COMMISSIONERS**

**/S/ ALBERT HOFER, Chairman**

**/S/ FRANKLIN L. CORBUS, Commissioner**

**/S/ WESLEY R. WOOTAN, Commissioner**

**ATTEST: /S/ BARBARA STEELE, Clerk**

An executive session was held so Attorney Scott Campbell could give the board an update on the Ballantyne Subdivision issue.

Motion by Hofer, second by Corbus, to go into Executive Session pursuant to I.C. 74-206(d) to discuss records exempt from disclosure. Roll call vote was taken.

**HOFER ..... -AYE**

**WOOTAN..... -AYE**

**CORBUS ..... -AYE**

**Motion carried and so ordered.**

Regular session resumed. No decision was made as result of the Executive Session.

Motion by Hofer, second by Wootan, to adjourn.

**HOFER ..... -AYE**

**WOOTAN..... -AYE**

**CORBUS ..... -AYE**

**Motion carried and so ordered.**

**/S/ ALBERT HOFER, Chairman**

**ATTEST: /S/ BARBARA STEELE, Clerk**