

**ELMORE COUNTY
PLANNING AND ZONING COMMISSION**

MINUTES

Wednesday, November 20, 2013 at 7:00 pm

Chairperson Osborn called the meeting to order. Members of the Elmore County Planning and Zoning Commission present were Vice Chairperson K.C. Duerig, Jim Martin, Ed Oppedyk, Betty Van Gheluwe, Sue Fish, and Jeff Blanksma. Also present were Attorney of record Phil Miller, Director Alan Christy and staff members Beth Bresnahan and Kacey Ramsauer.

PLEDGE OF ALLEGIANCE

ANNUAL MEETING

Election of Chairman and Vice Chairman

Osborn opened the nominations for Chairperson.

Duerig nominated Osborn for Chairperson.

Van Gheluwe seconded.

There were no other nominations.

Osborn moved to close nominations.

Blanksma moved to approve

Duerig seconded.

Motion carried unanimously.

The vote was made by secret ballot.

After the votes were counted Osborn was voted Chairperson for 2014.

Osborn opened the nominations for Vice Chairperson.

Osborn nominated Duerig for Chairperson.

Martin seconded.

There were no other nominations.

Van Gheluwe moved to close the nominations.

Martin seconded.

The vote was made by secret ballot.

After the votes were counted Duerig was voted Vice Chairperson for 2014.

PUBLIC MEETING

Discuss By-laws

Christy stated that he was wondering if the commission would prefer staff give the staff report first or the applicants give their testimony prior to the staff report.

Miller stated that giving that staff report gives all of the basic information to the commission because some applicants are unable to do that with their testimony.

Osborn stated that giving the staff report first gives the applicant the confidence that they need to step before the commission and present their application.

Christy stated that he will put in with the proposed amendments and procedures an option for the commission to modify the procedures before a hearing if an application warrants this. Commission consensus was the staff report be read prior to the applicant's testimony.

Christy stated that the next item is regarding the commission tabling items to a date certain. He stated that there is nothing in the by-laws stating that the commission can table an item indefinitely when requesting additional information.

Commission consensus was to put a reasonable time limit on this.

Christy stated the other proposed amendments are that there was a name change to the department this year, the definition of what special meetings include, and that other counties are doing site visits and might be something they will do in the future.

FCO and MINUTES

FCO for Case Number: LOI-2009-07.

Martin moved to approve.

Oppedyk seconded.

Motion carried unanimously and will be forwarded to the Board of County Commissioners.

Minutes from November 6, 2013.

Van Gheluwe moved to approve.

Martin seconded.

Motion carried unanimously.

INFORMATION ITEMS

Upcoming P & Z Schedule

Christy stated that there are no items for the meeting on December 4, 2013 so it would be best to cancel that meeting. He stated that the meeting December 18, 2013 will be very busy but he thinks staff can get out a draft amendment for the by-laws and look at it at that time and get it approved.

MEETING ADJOURNED

Approved

Approved

Patti Osborn

12.18.13

Patti Osborn, Chairperson

Date:

Alan Christy

12.18.13

Attest:
Alan Christy, Director

Date: